

## Where and how do I submit a claim?

### Florida Blue

- Availity is the clearing house for Florida Blue
- To obtain username and password access Availity.com

Florida Blue requires providers to utilize a type II NPI number if billing using a Tax ID number. To avoid payment delays and or claim denials, please access the following link to register for your type 2 NPI number: <https://nppes.cms.hhs.gov/NPPES/Welcome.do>.

To file an electronic claim, use **Payor ID 00590**.

### Billing Provider:

**BILLING PROVIDER INFORMATION**

Select a Provider  
Type to search...

\* Organization / Last Name ? First Name Middle Name

\* NPI ? \* EIN ? \* SSN ?

### Rendering Provider:

**RENDERING PROVIDER**

Select a Provider  
Type to search...

\* NPI ?

First Name



Paper/Electronic claim submission on HCFA 1500, the below fields are needed:

- Billing using **Tax ID** and **Type II NPI**

**Box 24J:** Rendering Provider Individual NPI

**Box 25:** Tax ID

**Box 33:** Practice name  
Payment/billing address

**Box 33A:** Group/Billing Type II NPI

**Box 33B:** Taxonomy

- Billing using **Social Security Number**, Type 2 NPI number is not needed.

**Box 24J:** Rendering Provider Individual NPI

**Box 25:** Social Security

**Box 33:** First Name and Last Name  
Payment/billing address

**Box 33A:** Rendering Provider Individual NPI

**Box 33B:** Taxonomy

- Claims must be filed within 180 days from the date of service to meet timely filing requirements.
- Clean claims will be processed within 10 to 30 days. To check the status of a claim, please check Availity.
- If no method is available for submitting an electronic claim, Lucet may waive the electronic submission requirement.
- In-state and Out-of-state (BlueCard) claims review requests must be submitted through the Availity secure provider portal.
- All services must be billed in whole units. Partial units will not be paid.
- All higher levels of care must be billed based on the number of days authorized for proper benefit and claim adjudication. See Florida Blue billing guidelines on the [floridablue.com](http://floridablue.com) website provider resources.